



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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May 18, 2006

IN REPLY PLEASE  
REFER TO FILE: PD-5

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PROPOSITION A LOCAL RETURN TRANSIT PROGRAM  
PARATRANSIT SERVICES  
FISCAL YEAR 2006-07  
SUPERVISORIAL DISTRICT 5  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the disbursement of \$738,500 from the Fifth Supervisorial District's allocation of Proposition A Local Return Transit funds for the continuation of paratransit services for eligible patrons in the unincorporated areas of the Fifth Supervisorial District for Fiscal Year 2006-07. The Fifth Supervisorial District's Paratransit Program includes the following eight services: Azusa/Glendora, East San Gabriel/Altadena, Kagel Canyon, La Crescenta/Montrose, Mid-San Gabriel, Rancho Los Amigos, Teen Mother, and Whittier/West Covina Islands. Attachment A lists these services and their individual contract amounts, providers, and terms.
2. Authorize the Director of Public Works, or his designee, to negotiate the following four renewal Agreements in the Fifth Supervisorial District: The East San Gabriel and Altadena Paratransit Services provided by the City of Pasadena at a cost of \$250,000, Kagel Canyon Paratransit Service provided by the City of Los Angeles at a cost of \$10,000, Mid-San Gabriel Paratransit Service provided by the City of Monrovia at a cost of \$300,000, and Teen Mother Paratransit Service provided through the Hacienda/La Puente Unified School District at a cost of \$3,000.

3. Instruct the Director of Public Works, or his designee, to sign the four renewal Agreements.
4. Approve a request by the City of Pasadena for a waiver under Los Angeles County Code, Chapter 2.203.020.C.1 of the County's requirements under the Contractor Employee Jury Service Ordinance for the East San Gabriel/Altadena Paratransit Service due to special circumstances relating to their subcontractor's collective bargaining Agreements. In consideration for receiving this waiver, their subcontractor, First Transit, Incorporated, agrees to raise the issue during the next bargaining cycle.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On January 4, 1983, your Board directed that funds for paratransit services should be provided from each District's allocation of the County's Proposition A Local Return Transit Program at the discretion of each Supervisor. In Fiscal Year 1983-84, and in subsequent fiscal years, your Board approved paratransit services providing transportation opportunities for eligible patrons of the unincorporated areas of the County of Los Angeles.

The purpose of this action is to approve the continuation of paratransit services for eligible patrons of the unincorporated areas of the Fifth Supervisorial District and to authorize the Director of the Public Works, or his designee, to negotiate and enter into renewal Agreements for the provision of services in certain areas in the Fifth Supervisorial District. Paratransit services for the Santa Clarita Valley and the Antelope Valley areas will be submitted for your approval under separate Board letters, which will include all modes of transportation within their respective areas.

The City of Pasadena requests a waiver under Los Angeles County Code, Chapter 2.203.020.C.1, which provides that the jury service requirements may be waived with respect to a contract where the Board finds that special circumstances exist that justify a waiver of the requirements of this (jury service) Chapter. The jury service requirements are not included in the City of Pasadena's subcontractor, First Transit, Incorporated, collective bargaining Agreements currently in place between First Transit, Incorporated and its employees. If the Board grants this waiver, the City of Pasadena will ensure that First Transit, Incorporated raises the issue in its next bargaining cycle with its employees, which is scheduled to occur in 2007.

Following are the special circumstances for the paratransit service provided by the City of Pasadena's subcontractor for the East San Gabriel and Altadena areas. For almost 20 years, the County has contracted with the City of Pasadena to include the East San Gabriel and Altadena areas in the City's coordinated paratransit program, which also includes the City of San Marino. These three jurisdictional coordinated program provides an extended service area for the respective residents, and keeps costs low by combining resources and participating in the Los Angeles County Metropolitan Transportation Authority's Proposition A Discretionary Incentive Grant Program that reimburses up to 25 percent of the cost of coordinated paratransit projects. The City of Pasadena solicits bids every four to five years and awards their contracts in a competitive process. The patrons of this paratransit service are registered with this service and hold identification cards for this service. They have become accustomed to using this service to meet their needs for transportation to recreation, shopping, and medical appointments.

#### **Implementation of Strategic Plan Goals**

This action meets the County Strategic Plan Goal of Service Excellence as it provides services to the public in a responsive manner. These services improve the mobility of the transit dependent patrons.

#### **FISCAL IMPACT/FINANCING**

This action authorizes the disbursement of \$738,500 for the continuation of paratransit services for eligible patrons in the unincorporated areas of the Fifth Supervisorial District for Fiscal Year 2006-07.

The four existing Agreements will expire on June 30, 2006. This action authorizes the Director of Public Works, or his designee, to negotiate and enter into renewal Agreements to continue the four services during Fiscal Year 2006-07. The renewal Agreements are with the following agencies (Fiscal Year 2006-07 cost and duration are noted): The East San Gabriel and Altadena Paratransit Service provided by the City of Pasadena at a cost of \$250,000 for three years, Kagel Canyon Paratransit Service provided by the City of Los Angeles at a cost of \$10,000 for one year, Mid-San Gabriel Paratransit Service provided by the City of Monrovia at a cost of \$300,000 for one year, and Teen Mother Paratransit Service provided through the Hacienda/La Puente Unified School District at a cost of \$3,000 for one year.

The four paratransit services have Agreements that were previously executed. The Azusa/Glendora, La Crescenta/Montrose, Rancho Los Amigos, and the Whittier/West Covina Islands Paratransit Services are provided under existing

Agreements for a combined Fiscal Year 2006-07 disbursement of \$175,500. Therefore, the Fiscal Year 2006-07 Paratransit Program for the Fifth Supervisorial District totals \$738,500, which includes the renewed service Agreements mentioned above. The enclosure lists these services and their individual contract amounts, providers, and terms.

The necessary funds are available in the Fifth Supervisorial District's Proposition A Local Return Transit Program, included in the proposed Fiscal Year 2006-07 Transit Enterprise Fund Budget. There will be no impact to the County's General Fund.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Agreements will be in compliance with the mandatory jury service requirements as set forth in Los Angeles County Code, Chapters 2.203.010 through 2.203.090, Jury Service Program. The Agreements will be signed after receiving the signed Jury Service Program Exception and Certification forms. Should we not receive the signed forms from a contractor for service, that service will be interrupted until we receive the forms and the Agreements are signed.

The Agreements will be approved as to form by County Counsel prior to submittal to the Director of Public Works, or his designee, for signature.

Granting a waiver will exempt the City of Pasadena's subcontractor, First Transit, Incorporated from the Contractor Employee Jury Service Ordinance as set forth in the County Code 2.203.

### **ENVIRONMENTAL DOCUMENTATION**

On May 15, 2001, Synopsis 92, your Board found the Paratransit Program to consist of discretionary projects that are statutorily exempt from the California Environmental Quality Act pursuant to the Public Resources Code Section 21080 (b) (10).

### **CONTRACTING PROCESS**

The paratransit services for eligible patrons of the unincorporated County areas are provided primarily through participation in joint paratransit services with cities and other governmental agencies adjacent to the unincorporated County areas and less frequently through contracts the County enters into with private, for-profit or nonprofit, transportation service providers.

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Through participation in joint paratransit services, the County benefits by a lower service cost due to economies of scale, better service to residents because of service coordination and, when available, subsidies provided through grants from the Los Angeles County Metropolitan Transportation Authority Proposition A Discretionary Incentive Grant Program. The Incentive Grant Program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

Most of the cities and other governmental agencies that allow the County to partner with them, contract with private transportation service providers through a competitive selection and procurement process. The County's share of the cost of the service is proportionately based on the number of unincorporated residents that use the service. When the County contracts directly with a transportation service provider, a competitive procurement process is used.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action provides for the continuation of the current services.


Approval of a waiver will allow the City of Pasadena to continue participating in our Program. This will allow us to continue providing quality paratransit service to our patrons in the unincorporated County areas of East San Gabriel and Altadena.

Failure to grant the waiver will have a negative impact on the East San Gabriel and Altadena service. Eligible residents rely on using this service to meet their transportation needs.

#### **CONCLUSION**

Upon approval, please return two adopted copies of this letter to Public Works.

Respectfully submitted,

  
DONALD L. WOLFE  
Director of Public Works

ET:yr

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Enc.

cc: Chief Administrative Office, County Counsel

**ATTACHMENT A**  
**SUPERVISORIAL DISTRICT 5**  
**PARATRANSIT SERVICES**  
**FISCAL YEAR 2006-2007**

SERVICE AGREEMENTS UP FOR RENEWAL	PROVIDER	MULTIPLE YEAR TERMS	AGREEMENT EXPIRATION	2006-07 CONTRACT AMOUNT
East San Gabriel/Altadena	City of Pasadena (1)	3-YEAR	06/30/09	\$250,000
Kagel Canyon	City of Los Angeles' Cityride (1)		06/30/07	\$10,000
Mid-San Gabriel	City of Monrovia (1)		06/30/07	\$300,000
Teen Mother (with SD 1 and SD 4)	Hacienda La Puente Unified School District (1)		06/30/07	\$3,000
<b>SUBTOTAL</b>				<b>\$563,000</b>

PREVIOUSLY EXECUTED AGREEMENTS (2)				
Azusa/Glendora (with SD 1)	City of Azusa (1)	2-YEAR	06/30/07	\$12,000
La Crescenta/Montrose	City of Glendale (1)	3-YR + 2-MO	06/30/07	\$76,000
Rancho Los Amigos (All Districts)	Los Amigos Research and Education Institute (1)	2-YEAR	06/30/07	\$6,500
Whittier/WestCovina Islands (with SD 1 & SD 4)	Southland Transit (3)	4.5-YEAR	06/30/08	\$81,000
<b>SUBTOTAL</b>				<b>\$175,500</b>

<b>GRAND TOTAL</b>				<b>\$738,500</b>
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Paratransit services for the Santa Clarita and the Antelope Valley areas will be submitted for your approval under separate Board letters.

**NOTE:**

- (1) City, Joint Powers Authority, or Governmental Agency
- (2) Agreements were executed in prior years. This action approves the FY 2006-07 contract amount.
- (3) Private Transit Service Provider